

CVUU Board Minutes

September 14, 2023

6:30 p.m.

Fellowship Hall/Zoom

Attendance: Karen Impola, Dennis Harbaugh, Mike Knapp, Floralyn Groff, Lizzy O'Loughlin, Rick Henry, Dick Warhol, Rob Boody (Zoom).

Call to Order: Meeting called to order at 6:33 pm by President Harbaugh.

Agenda: Moved to approve the Agenda as written. Motion passed with one change.

Coming Together Moment: The chalice was lit for Del who passed today. Remembrances were voiced, a short reading was given, and a moment of silence was held.

Approval of August Minutes: Approved.

Old Business/Follow-Ups

- **Kickoff Sunday:** There were 73/13 attendees, and feedback was positive. Kudos to Karen for organizing the potluck, and to Pastor Emma for pulling it all together feeling bad from her accident.
- **Progress on Volunteer Background Checks:** 19 forms have been turned back and 16 processed already. It is an about 3-day turnaround. All CRE volunteers will be included.
- **Email votes taken this month: 1.**
 - Approval of Sanctuary soundboard purchase.

The Building & Grounds Council moves the Board to approve the purchase of a Yamaha MG16XU soundboard, with expenditure not to exceed \$669. Money to purchase this equipment will come from:

* the Building Maintenance Reserve fund;

* at the end of this fiscal year if any money remains in the 'Sound system' line-item in the Religious Services Council budget (\$300), that remaining money will reimbursed to the Building Maintenance Reserve fund.

Note: since this motion is coming from a Council, it does not need a 'second'.

It passed unanimously. Finance approved it quickly as well, and it is already in use.

Council Reports (Written reports are typically) submitted prior to the meeting.

Pastor's Report (Pastor Emma)

- Not completed yet (due to her accident).

Finance Council Report (Mike Knapp)

- Report submitted. See also the financial documents—one of them shows how much has been expended and remains in the budget in each area.

President's Report (Dennis Harbaugh)

- Report submitted. Nothing to add.

Religious Education and Programs Council Report

- Report submitted.

Vice-President's Report/Personnel (Karen Impola)

- Report not completed yet.

Religious Services Council Report (Dick Warhol)

- Report submitted.

Building & Grounds Council Report (Richard Henry)

- No report submitted. The door repairs have been finished and inspected.

The a/c and furnace as well. The soundboard also set up and in use.

The equipment left in our lot was discussed. *Something needs to be done to prevent future problems.*

Shared Ministry Council Report (Floralyn)

- Report submitted.

Congregational Life Council Report

- No report submitted yet. They will send out soon (just met).

There will be a new member orientation soon.

Need to look at childcare ahead for all church events.

Social Action Council Report (Lizzy O'Loughlin)

- The Social Action Committee asked the Board to waive the building use fee for the IJAN meeting coming up in the building. This was discussed, and approved by vote.

Main Agenda Topics

- Introduction to proposed Lay Minister Policy (Mandy Boody).
Mandy couldn't be here tonight, so we'll refine it again to give to the Board. It will be sent out and then discussed in the October Board meeting.
- The Cub Scout/Boy Scouts we charter would like to help with a project for us.
Take to your Councils—any needs?
- Process for Updating of Congregational Handbook. Here is the schedule:
Work on in Councils in September
Bring to the October council meetings
Make recommendations to the Board in November
- Establishment of Text Notice System. It is being worked on.
- Appointment of Building Security Task Force & Approval of Task Force Charge.
Charge: Research security options and forward to the CVUU Board a specific proposal which improves
 - Staff safety; and
 - Building security.The Task Force should consider a variety of options, and the proposal which is forwarded to the Board should include:
 - Technical specifications for equipment;
 - Cost of equipment;

- Cost of labor to install equipment;
- Specific bids and/or bid options.
- Estimate of future maintenance expenses.
- Key policy recommendations to accompany use of equipment related to privacy, handling of data, confidentiality, etc.
- Prior to forwarding a proposal to the Board, consult with Finance Council regarding possible funding sources.

It was moved to create an ad hoc committee as presented (see the full document) with report by 2-28-24.

This was approved by vote.

- ***Adding Action Steps to 3 Board Goals.***

Goal 1: Make our congregation a more welcoming place for young families.

Remove barriers

Plan ahead to provide childcare

Watch language when younger people—use language that facilitates belonging

One free potluck per quarter

Youth program

Goal 2: Make specific efforts to live out the 8th Principle.

Sharing relevant info

Send CVUU reps to community events—at least 6

Ask the SA committee for ideas

Supporting oppressed communities

Homeless

Representation on other boards or commissions?

Goal 3: Improve systemic communication (throughout the CVUU).

Text messaging network

By June 2024

Better communication between Councils

Committee chairs take responsibility to coordinate with others when overlap

- ***Choose Date for Board to Host Sunday Morning Hospitality.***

The Board chose October 15.

Adjournment: Meeting adjourned at 8:03 pm.

Calendar & newsletter deadlines: September 13 and 15, 2023

Next Board meeting: Thursday, October 12, 6:30 p.m.

Respectfully submitted,

Rob Boody

Board Secretary

Note:

- motions made that might need to be referenced later are underlined, and
- additional action items are *italicized*.